

REPUBLIC OF CAMEROON
Peace-Work-Fatherland

MINISTRY OF DECENTRALISATION
AND LOCAL DEVELOPMENT

SOUTH WEST REGION

MEME DIVISION

KONYE COUNCIL



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REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

MINISTÈRE DE LA DECENTRALISATION
ET DU DÉVELOPEMENT LOCALE

REGION DU SUD-OUEST

DEPARTEMENT DE LA MEME

COMMUNE DE KONYE

KONYE COUNCIL INTERNAL TENDERS BOARD

(Zero tolerance to corruption in public contracts)

OPEN NATIONAL INVITATION TO TENDER

TENDER NOTICE

**N° 04/2025/ONIT/MAYOR/KONYE COUNCIL/ITB/2025
OF 13/02/2025**

**LOT 1: FOR THE CONSTRUCTION OF A COMMUNITY HALL
AT KOMBONE BAFW IN KONYE MUNICIPALITY**

**LOT 2: FOR THE CONSTRUCTION OF A MARKET HANGER AT
LOBANGE IN KONYE MUNICIPALITY**

(THROUGH EMERGENCY PROCEDURE)

FUNDING: PIB 2025

1. SUBJECT OF THE INVITATION TO TENDER:

Within the framework of Public Investment Budget (PIB) 2025, the Lord Mayor of KONYE Council (Contracting Authority) hereby launches on behave of Konye Council, an Open National Invitation to Tender; **N°04/2025/ONIT/MAYOR/KONYE COUNCIL/ITB/2025 OF 13/02/2025**

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2. Nature of services

The works comprise the outcome of the preliminary studies carried out and the detailed information described in the attached cost estimate and the technical specifications.

3. Execution deadline:

The maximum deadline provided by the Project Owner or Contracting Authority for the execution of the works forming the subject of this invitation to tender is **three (03) months**

4. Lots:

This present Invitation to Tender is made up of two lots; Lot 1 & 2 as seen above. Prospective bidders are therefore requested to specify which Lot they are bidding for and shall be evaluated accordingly.

5. Estimated Cost:

The estimated cost after preliminary studies is **23,000,000 FCFA** for **Lot 1** and **20,000,000 FCFA** for **Lot 2** respectively

6. Participation and origin:

Participation is open to duly legalized Cameroonian enterprises that fulfill the requirements of this invitation to tender.

7. Funding:

Services which form the subject of this invitation to tender shall be funded by the **PUBLIC INVESTMENT BUDGET** of the **Ministry of Agriculture and Rural Development** as well as the **Ministry of Decentralization and Local Development** respectively for the 2025 financial year.

8. Bid bond

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 12 of the Tender File, of an amount of **four hundred and sixty thousand francs (460,000) FCFA** and **four hundred thousand francs (400,000)** for Lot 1 and Lot 2 **respectively** representing **2% of the project amount** valid for thirty (30) days beyond the date of validity of bids

9. Consultation of tender file:

The file may be consulted during working hours from 7:30 am to 3:30 pm at the Contracts Service of the KONYE COUNCIL as soon as this notice is published.

10. Acquisition of tender file:

The file may be obtained from the office of the Contracts Service of the KONYE COUNCIL as soon as this notice is published upon presentation of a treasury receipt attesting to the payment of a non-refundable fee of **40,000 fcfa** for Lot 1 and Lot 2 **respectively**, payable at the Municipal Treasury KONYECOUNCIL.

11. Submission of offers:

Each bid drafted in **English or French in seven (07) copies** including **one (01) original** and **six (06) copies** marked as such sealed in one envelope containing three (03) other envelopes ; (A : Administrative File, B : Technical Offer, C : Financial Offer), should

reach the Contract Service of the KONYE COUNCIL not later than **07/03/2025** at **9:00am** and should carry the inscription:

«NAME OF THE ENTERPRISE»

OPEN NATIONAL INVITATION TO TENDER

N° 04/2025/ONIT/MAYOR/KONYE COUNCIL/ITB/2025 OF 13/02/2025

(EMERGENCY PROCEDURE)

LOT 1: FOR THE CONSTRUCTION OF A COMMUNITY HALL AT KOMBONE BAFAW IN KONYE MUNICIPALITY
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"To be opened only during bid-opening session"

12. Admissibility of bids

Under pain of being rejected, only originals or certified true copies from the issuing service or administrative authorities (Senior Divisional Officers, Divisional Officers, etc.) of the documents required must imperatively be produced in accordance with the special conditions of the Invitation to tender. They must not be older than three (03) months.

Any bid not in conformity with the prescriptions of this notice and tender file shall be declared inadmissible. Especially the absence of a bid bond issued by an approved bank by the Ministry in charge of Finance or the non-respect of the models of the Tender File documents shall lead to outright rejection of the bid without appeal.

13. Opening of bids:

The bids shall be opened in a single (01) phase on the **07/03/2025 at 10:00am** local time by the KONYE COUNCIL Internal Tenders Board in the Conference Hall of KONYE Council. Only bidders may attend or be represented by a duly mandated person.

14. Evaluation criteria

i. Main Eliminary Criteria

- In case of absence or non-conformity of an administrative document, the bidder will be given 48 hours to produce or replace the document in question. (nonconformity of administrative documents, technical offers and specifications).
- Antecedents of bad execution of contracts etc. (in conformity with circular letter No.LC/MINMAP/CAB OF 25TH January 2017 relating to the taking into accounts the failures of companies in the execution of previous contracts in the attribution of new contracts.
- The technical score is less than the minimum required;
- It has any fake or forged document;
- Absence of quantified unit price.
- Absence of bid bond;
- Noncompliance with the model bid documents (Documents 9 and 10).
- It carries any false information.
- Less than 70% of the qualification criteria

ii. Main Qualification criteria

The criteria for qualification of candidates should be on the following:

❖ Access to credit or other financial sources (10 million francs at least)	Yes / No
❖ References of similar jobs;	Yes / No
❖ Availability of material and essential equipment	Yes / No
❖ Experience of supervisory staff	Yes / No
❖ Methodology	Yes / No
❖ Turnover as in business license above or equal to 10 million francs CFA;	Yes / No
❖ Qualified personnel relevant to the job.	Yes / No

Non-respect of two (02) of the above criteria shall entail rejection of the bid.

NB: the marking scale for bids by award of points is banned in favour of the binary method

Handwritten signature

(Yes or No).

15. Award of contract

The contract will be awarded to the lowest bidder after detailed verification of his financial offer and whose bid is in conformity with the dispositions of the tender file.

16. Validity of bids

Bidders will remain committed to their bids for ninety (90) days from the deadline set for the submission of tenders.

17. Complementary information

Complementary technical information may be obtained from the contracts office of KONYE COUNCIL from Monday to Friday between 7.30am and 3.30pm. Tel: **675 138 668**

Done at Konye, the 13 FEB 2025

THE LORD MAYOR OF KONYE COUNCIL
(Contracting Authority)



Masima George Lobe
Officer of Cameroon Order of Merit
Lord Mayor

Copies:

- SDO/ MEME
- DD MINTP
- DD MINADER
- DD MINMAP/Meme (for follow-up)
- ARMP (for publication)
- Chairperson of Tender's board (for information)
- Notice boards (for Publication)